

Nancy A. Bray
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Members Present: J. Barr, C. Ferrante, S. O'Leary, L. Stephenson, E. Kundahl, L. Dimock*, C. Williams (7:07pm), M. Kennedy (7:10pm)
*waiting to be re-sworn – not participating as a voting member

Members Absent: N. Kaplan and A. Spranzo

Others Present: Jay Cohen, Parks and Recreation Director and Paula McDowell, Colchester Youth Football

1. **Call to Order:** Chairman O'Leary called the meeting to order at 7:05 p.m.
2. **Citizen's Comments:** None
3. **Acceptance of the October 5, 2009 Regular Meeting Minutes:** E. Kundahl motioned to approve the minutes of the October 5, 2009 meeting, seconded by C. Ferrante. All members present voted in favor. **MOTION CARRIED.**
4. **Reading of Correspondence:** Two letters from citizens were received. One letter was a concern about promoting candy rather than healthy snacks at the Trick or Trunk Event on October 30th. J. Cohen responded that the Parks & Rec Department was handing out alternative treats and in the future will promote that all participants offer healthier options. The second letter was to present an idea for a community art event involving decorative outhouses. Jay Cohen responded suggesting a committee be formed and offered his support. All agreed J. Cohen's response was outstanding on both accounts.
5. **Committee Reports:**
 - **Facilities:** Issue with the grubs and field closing discussed. After concessions were made all parties involved were pleased with the outcome and the situation ended on a positive note. (C. Williams arrived at this time) Parks & Rec Commission made a recommendation to post advance notice of treatments on the website and at the Sports Council meetings. (M. Kennedy and P. McDowell arrived at this time) -
 - **Finance/Administration:** None
 - **Programs:** Sponsor reception was successful. All agreed it is an investment in the future to continue to attract much needed sponsors. Trick or Trunk was a huge success with 90 cars and over 200 people in attendance. Tree lighting is December 5, 2009 at 4:30 pm. Locating a tree for the green is taking place. Comstock Bridge was chosen for the annual ornament and Ericka Moody has agreed to again draw the picture. Judging for the House Decorating contest will take place on December 14, 2009.
 - **BOS Liason:** None
 - **Dog Park:** Site work ready to begin. Fundraising has reached the \$30,000.00 mark.

E. Kundahl motioned to accept all committee reports, seconded by C. Ferrante. All members present voted in favor. **MOTION CARRIED.**

6. **Discussion and Possible Action on Election of Officers:** L. Stephenson motioned to re-elect standing officers, S. O'Leary as chairman, C. Ferrante as vice-chairman,

- and L. Dimock as Secretary, seconded by J. Barr. All officers agreed. All members present voted in favor. **MOTION CARRIED.**
7. **Discussion and Possible Action on Extension of Sports Lighting Warranty – Tabled from October 5, 2009 Meeting:** No action taken. Will need to formulate future budget plan to pay for warranty. Covered items on the light warranty were discussed. Bulb replacement will take place when more than 10% of bulbs are out or outage materially affects use of field. All bulbs will be replaced at 3000 usage hours or 10 years. Current warranty ends in 2012. Chairman O’Leary requested report comparing fees collected from leagues vs. amount billed to town.
 8. **Discussion and Possible Action on 2010 Meeting Date Locations:** Proposed meetings discussed. All dates acceptable. March 1, 2010 location will be changed to Bacon Academy, Media Center; August 2, 2010 will be changed to recplex pavilion. E. Kundahl motioned to approve the 2010 meeting date locations, seconded by C. Ferrante. All members present voted in favor. **MOTION CARRIED.**
 9. **Discussion and Possible Action on 2010 57 Fest Date:** A date of September 25, 2010 with a rain date of September 26, 2010 is set.
 10. **Discussion and Possible Action on Sponsor Opportunities for 2010:** Sponsor opportunities presented and discussed. C. Ferrante motioned to accept the 2010 57 Fest date and the sponsor opportunities for 57 Fest and 2010 Summer Concerts on the Green, seconded by L. Stephenson. All members present voted in favor. **MOTION CARRIED.**
 11. **Discussion and Possible Action on 2010-2011 Strategic Plan:** No action taken. Additional meetings have been set for November 16, 2009 and November 24, 2009 at 6:30pm at the Youth Center.
 12. **Director’s Report:** Treated for grubs at all schools and recplex. WJMS courtyard reconstructed, CES and “Wildlife Habitat” signs installed and playgrounds inspected. Final fertilizer application applied. Track project site plan approved tonight. Cody Camp Field ceremony rescheduled for November 12, 2009 at 3:45. Program cash flow report due out this week. Too early to tell what percentage of the Recreation Supervisors salary will be covered by the program fund. Ghost Run will be November 7, 2009, could still use volunteers. E. Kundahl motioned to approve the director’s report as presented, M. Kennedy seconded the motion. All members present voted in favor. **MOTION CARRIED.**
 13. **Recreation Supervisor’s Report (Quarterly):** None
 14. **General Comments:** C. Ferrante reported it was OK to remove batting cage netting for the season.
 15. **Adjournment:**
E. Kundahl motioned to adjourn the meeting, M. Kennedy seconded the motion. All members present voted in favor. **MOTION CARRIED.** Chairman O’Leary adjourned the meeting at 8:00 p.m.

Respectfully submitted,
Lynette Dimock
Parks & Recreation Secretary